

## Basic Awareness

(C0)

**Recommended for anyone who wants a basic level of awareness of safeguarding.  
Required for PCC Members and anyone going on to complete Foundation or Leadership training.**

Including but not limited to:

Vergers, Servers, Welcomers, Caretakers, Refreshment Helpers, Shop Staff, Sidespersons, PCC Members, Churchwardens, Bell-Ringers, Choir Members, Music Group Members, Employees of the Diocesan Board of Education and the Diocesan Board of Finance, and those who regularly sit on interview panels including Bishops Advisors and DDOs.

**This course is a pre-requisite for other core training modules.**

## Foundation

(C1)

**Required for anyone who has safeguarding responsibilities  
or has contact in their church role with children, young people and/or vulnerable adults.**

Including but not limited to:

Clergy, Chaplains (including Chaplains to the Armed Forces), Lay Ministers (licensed, commissioned, authorised etc.) Readers, Pre-ordination or License Students, Vergers, Welcomers, Lay employees and volunteer workers with pastoral responsibility, those who are in paid employment or a voluntary role which involves direct work with children, young people or vulnerable adults, including Bell-Ringers, drivers providing transport in an official capacity, Curates, Succentors, Ministry Interns, Learning Centre Teachers, Departmental Directors, Lay Chapter Members, Churchwardens, Worship Leaders, Church Safeguarding Representatives, Safeguarding Lead on PCC, Servers, Sunday School Volunteers, Choir/Music Group/Drama Leaders where there are 0-18 year olds or vulnerable adults in the group, congregation committees. Core teaching staff at Theological Education Institutions, Members of the Diocesan Safeguarding Panel, members of religious communities who work with vulnerable groups. Support and Link Persons, those working alongside clergy in a wellbeing support structure, Spiritual Directors and those who regularly sit on interview panels including Bishops Advisors and DDOs.

## Leadership

(C2)

**Required for anyone who has safeguarding leadership responsibilities  
or responsibility for leading activities involving children, young people and/or vulnerable adults.**

Including but not limited to:

Clergy, Chaplains (including Chaplains to the Armed Forces and Lay Chaplains), Lay Ministers (licensed, commissioned, authorised etc.), Readers, Safeguarding Officers, Members of the DSA, Safeguarding Lead on PCC, Churchwardens, those who are in paid employment or a voluntary role which involves leadership work with children, young people or vulnerable adults, lay persons appointed to exercise pastoral leadership within a local church, Bishops visitors, Directors of Music, Bell Tower Captains, Bell-ringing Teachers, Curates, Succentors, Ministry Interns, Learning Centre Teachers, Sunday School leaders, Departmental Directors, Lay Chapter Members, Home Visitors, Ordinands and LLMs prior to leaving Theological Education Institutions, Support and Link Persons, those working alongside clergy in a wellbeing support structure. Spiritual Directors, House Group Leaders, and those who regularly sit on interview panels including Bishops Advisors and DDOs.

**Refreshed every three years by completing the highest previous level of training.**

For example, a churchwarden who has completed Basic Awareness, Foundation and Leadership training, the refresher requirement would be to repeat Leadership training.